

EPP Cooperative Science Center (CSC) NOAA Experiential Research Training Opportunities (NERTO)

Goal: Increased numbers of EPP Cooperative Science Center students, earning NOAA mission-related postsecondary degrees, who participate in meaningful NOAA mission-relevant science, technology, engineering, mathematics, policy and social science research and training at NOAA facilities.

Processing NERTO Opportunities for CSC Students:

The NOAA Office of Education Educational Partnership Program (EPP) with Minority Serving Institutions (MSI) recommends the following timeline for preparation of NOAA Experiential Research and Training Opportunities (NERTO) for EPP-CSC Students. Only a NOAA host mentor/Office or Program can enter a NERTO for EPP-CSC students in the SSIO online system. NOAA host Office, at any time, may contact EPP-CSC Program (oad.epp10@noaa.gov) for information.

A NOAA host mentor/Office may enter opportunities for EPP-CSC Student NERTOs in the SSIO at any time of the year:

1. NOAA host mentor/Office develops and enters opportunities in SSIO. **For CSC students** must clearly be indicating in title of the SSIO project;
2. NOAA host mentor/Office will indicate the student level (undergrad, Master's or doctoral) for the SSIO entry;
3. NOAA host mentor/Office will indicate the duration of the internship per the following guidance: (i) An internship duration must be no less than ten (10) continuous weeks at the NOAA facility or office; (ii) for the Graduate Research and Training Program (GRTSP), duration for continuous co-location at the NOAA facility or office by student recipients of a GRTSP, award must follow the guidance in the GRTSP call for applications published through the EPP Center Director's Office.
4. NOAA host mentor/Office will indicate the materials required for application submission by CSC students interested in being considered for the internship;
5. EPP-CSC Program Manager will review SSIO entries for EPP-CSC Student NERTOs and will approve or ask host to address areas about the specific SSIO entry that need clarification; and,
6. EPP-CSC Program will make available all approved NERTOs for EPP-CSC Student(s) in the SSIO online system.

Steps by EPP-CSC Student(s) Interested in a NERTO from the SSIO Online System:

1. EPP-CSC Students – with their CSC academic advisors – review, select NERTOs of interest, and apply;
2. EPP-CSC Students submit NERTO applications to EPP-CSC Program at oad.epp10@noaa.gov;
3. EPP-CSC Program Manager completes an administrative review to assesses application completeness, follow up as needed, and provide NOAA host mentor/Office with completed NERTO applications;

4. NOAA host Office will review applications and make recommendations to EPP-CSC Program about which EPP-CSC student(s) are optimally suited for the NERTO;
5. Program will communicate with EPP-CSC lead institution about which student(s) NOAA host mentor/Office determined to optimally suit the NERTO;
6. EPP-CSC student accepts NERTO, officially notifying NOAA in writing;
7. Prior to start of NERTO, EPP-CSC student initiates and completes the following actions at home EPP-CSC institution: (i) verifies the availability of EPP-CSC **funding for EPP-CSC Student's NERTO by the EPP-CSC institution**; where applicable, (ii) makes approved travel and logistics arrangements with NOAA host mentor/Office; and, (iii) meets all EPP-CSC and NOAA host requirements for the NERTO.
8. EPP-CSC students with EPP-CSC mentors also have an option to work with a NOAA host mentor/Office to develop an opportunity in the SSIO that is specifically created for an identified EPP-CSC Student.
 - i. The NOAA host mentor/Office creates the opportunity in the SSIO; and,
 - ii. EPP-CSC Program Manger reviews and approves SSIO projects that meet NERTO goals.

For EPP-CSC Student NERTO in Summer:

- EPP-CSC Students apply on or before March 1
- EPP-CSC Students notified by Program of acceptance for NERTO no later than April 15

For Non-Summer EPP-CSC Student Opportunities at NOAA:

- CSC Students participating in non-summer NERTO may apply as opportunities are opened.
- NOAA host mentor/Office indicates the duration with start/end dates when entering opportunity in the SSIO system.
- CSC Students are notified of all opportunities and interested students, supported by their EPP-CSC, apply for the opportunities posted in the SSIO online system.

NOTES

NOTE 1: Participation by CSC students is supported by the CSC institutional award. No additional Program dollars are being provided by EPP to support the CSC student's NERTO.

NOTE 2: All NERTOs in the SSIO are approved for one fiscal year. For multi-year opportunities, the NOAA host Office updates the opportunity annually. Host may update opportunities annually.

NOTE 3: Where a NERTO is for CSC graduate students applying for an EPP Graduate Research and Training Scholarship, the CSC graduate student working with the NOAA host office develops a project plan for the NERTO. That plan becomes part of the application package for the EPP Graduate Research and Training Scholarship. Application information is available from the EPP CSC Center Directors.

NERTO Contact: eM. Audrey.Trotman@noaa.gov or ph. 301-628-2902

GRTSP Contact: eM. Jacqueline.J.Rousseau@noaa.gov or ph. 301-628-2905